ODP-82-1824 21 December 1982

MEMORANDUM	FOR THE RECORD	
FROM:	25	X1
	CIA Member CIRS Policy and Planning Group	
SUBJECT:	16 December 1982 Community Information Retrieval System Policy and Planning Group (CIRS/P&PG) Meeting	
Intelligence	n 16 December 1982, the first monthly meeting of the ce Information Handling Committee (IIHC) CIRS/P&PG was 1200 to 1500hrs at CHB. In attendance were:	
	25	X1
2. Th	his initial meeting focused primarily on CIRS Project	
	on and overview materials. During introductory remarks, indicated that Phases I and II of the CIRS plan have 25	X1
D/NSA. The Community F CIRS/P&PG w to annual F	ved by the DDCI and briefed to the EXDIR/CIA and e IIHC is also planning to brief remaining Intelligence participants on project plans and objectives. The will provide guidance during plan execution and input plan revisions. The following are summaries of meeting ms (see Attachment A).	
MANAGEMENT	STRUCTURE	
3.	presented the CIRS Project management 25	X1
group chair reports to Committee (	(see Attachment B). It consists of an eight member red by CIRS Project Coordinator, and the Chairman, Intelligence Information Handling (IIHC). The members, serving as a policy and planning roup, to the Chairman, IIHC are:	STAT
	IHC CIRS Project Coordinator 25% FTD NSA CIA	X1
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	25	X1

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# CENTRAL FUNDING

4. The IIHC is planning to establish a CIRS central funding arrangement where by dollars will be made available to support CIRS related costs which are beyond those budgeted for by individual agencies or which are considered of common concern. The fund will be an IIHC budget line item under IIHC control. A central funding decision paper will be published in mid January 1983.

### MILESTONES AND BUDGET

5. A CIRS system milestone paper was distributed (see								
Attachment C). noted that a more detailed version	25X1							
was being prepared to serve as the basis for detailed								
implementation plans and subsequent budget submissions.	25X1							
asked each member to review their respective agency CIRS	25X1							
activities for the FY85 period and present an estimate of their								
unfunded FY85 CIRS costs at the next CIRS/P&PG meeting. These								
figures will be aggregated to form the FY85 IIHC/CIRS budget lir	1e							
item.								

## INITIATIVES AND CONTRACTOR SUPPORT

6. A chart depicting CIRS FY82-84 initiatives was reviewed (see Attachment D). Most of the dollars have already been targeted but suggestions are welcome. The detailed work of these initiatives will be accomplished via IIHC contractor support (the current contract is with MITRE Corp.).

## CONCEPT CODES

7. A brief discussion regarding standardization of document retrieval concept codes followed (see Attachment E). The discussion ended will all participants agreeing that more study is required before strategy in this area can be mapped out.

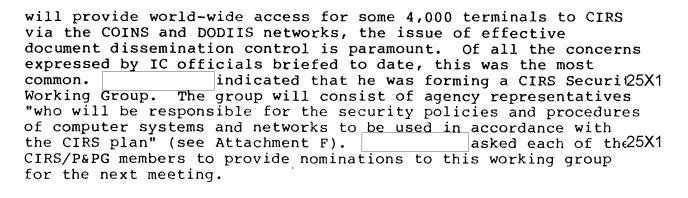
#### SECURITY

8. Both reviewed project 25X1 activity to date in the area of security. Since the 1990 system

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8. The meeting adjourned at 1500hrs. The next CIRS/P&PG meeting will be held on 20 January 1983, at 0930hrs.

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Att: a/s

### DISTRIBUTION:

D/ODP wo/att.
DD/ODP wo/att.
C/MS/ODP wo/att.
C/CSPO/ODP w/att.
C/ISSG/OS/DDA w/att.
C/MS/DDA w/att.
C/MS/DDA w/att.
C/SG/IMS/DDO w/att.
D/OCR w/att.
C/ISG/OCR w/att.
D/FBIS w/att.
DD/DPG/NPIC wo/att.
DDI ADP Control Officer w/att.

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